

Children's Programme (Year 6) - Risk Assessment Summary Sheet

Issue No: 021 **Date of issue:** 2nd Oct 2026 **Last review:** 22nd Sept 2025

Activity	Hazard(s)	Risk of	People at Risk	Risk Control Measures	Risk Ranking
General Access to and egress from the Life skills Centre.	Lifts, Staircases	Becoming trapped in lift due to mechanical and/or electrical failure Slip, trip or fall on stairs during use.	Employees Volunteers Visitors Children	Lift is subject to regular maintenance, testing and inspections with full certification available to view. Lift has a communication link to a 24-hour monitoring system. Lift is fitted within a 'do not use in the event of an emergency' signage. Stairs are textured to enable grip. Anyone using the stairs are told to do so with care and use the handrails and balustrades present.	LOW
General Fire	Extremes of heat, Toxic fumes & inhalation	Burns, Inhalation of toxic fumes Inability to escape to a safe place	Employees Volunteers Visitors Children	'No smoking' signage visible, and smoking is not permitted in the building. Fire Alarm system in place. Fire Extinguishing media present. Evacuation Procedures. Emergency Lighting in place and flick tested monthly and annually serviced/ maintained. Trained fire marshal staff and volunteers. All fire exit routes are maintained and kept clear at all times. All volunteers are briefed on how to lead pupils to assembly point and their nearest exit in the event of an evacuation. Fire doors in place are in good condition and fitted with automatic closures to allow air flow day to day and close on activation of the fire alarm. Electrical installation tested and inspected (EICR) in March 2024, due for reinspection in March 2029. Full fire risk assessment carried out for communal areas by building managers. Full Fire Risk Assessment carried out for Life skills demise annually. Combustibles are kept away from any ignition sources. All equipment visually checked before use for loose wiring etc which would be an ignition source (Defective equipment should not be used). EET [Formally known as PAT] testing of all portable appliances/equipment.	LOW

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General Toilets	Door locks	Getting locked in	Children	Door locks can be opened from the outside should this be required. Locks regularly maintained to ensure easy usage for children. Locks are located at the correct height for child use.	LOW
Set 1&2 Road	Car interiors	Entrapment Cuts	Children	Children not permitted to open doors or enter any vehicle in the scenarios. Vehicles to be kept locked at all times. Flooring even and in good condition. Action required – Secure Mannequin and Bike to wall to prevent risk of injury from falling items.	LOW
Set 3&4 Shop	Glass items on shelves	Cuts	Children	Children are not permitted to touch Items in glass containers in the scenarios. All Alcohol bottles are empty and washed out.	LOW
Set 5&6 First Aid/Construction Site Safety	Contact with Scaffolding	Accidents/ incidents during visits which required first aid. Injury caused by contact with scaffolding Climbing scaffold and falls	children	First aid kits present on site. Scissors are removed from all first aid kits present within scenario. First aid book present on site. First aiders present on site. First aid policy in place. Defib available in First aid scenario. All electrical equipment present within the scene is subject to EET [Formally known as PAT] testing. All children supervised at all times Ratio of 1 adult to ¾ children Volunteers escalate any concerns with pupils' behaviour with a member of Life skills staff who communicate with teachers immediately to deescalate behaviour.	LOW
Set 7&8 Apartment/House Fire	No significant hazards identified	No significant hazards identified	Children	No specific hazards identified – Areas are kept clear of possible trip hazards. Golf Clubs present in scenario are secured to prevent use or access. Fuses has been removed from the electrical equipment displayed within the set. Mannequin and bike to be secured to prevent falling on children causing injury	LOW

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Set 9 Gas/Carbon Monoxide	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children. Gas scenario is educated via scratch and sniff card so pupils can identify smell of gas. No mains gas supplies present.	LOW
Set 10 Drugs/Living Room	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children. Area kept clear of trip hazards. Alcohol bottles empty and washed out. Dummy items used where possible. Medication boxes present are empty and do not contain any content. Inhaler present on set is fitted with an empty cartridge. Cigarette packet present are empty and do not contain any content or remnants. Vape present is uncharged and cartridge is empty.	LOW
Set 11 Kitchen/Food Safety	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children. Gas hob is lit by use of LEDS – Dummy item Microwave is lit using lights – Dummy item Fuse has been removed from the kettle. Items provided such as full coffee cups etc are dummy products – no liquid present.	LOW
Set 12 Cyber Safety	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children. Electrical equipment present has been subject to EET [Formally known as PAT] Testing.	LOW
Set 13 Garden	Trampoline Scooter Skateboard	Slip, trip or fall	Children	Trampoline is surrounded by safety net, which prevents access or use. Children are not permitted to touch the scooter & skateboard present. E scooter battery has been removed. Firework boxes present are empty with all content and remnants removed.	LOW
Set 14 Railway	Different levels of flooring – steps, platform edge & railway ballast	Slip, trip or fall	Employees Volunteers Visitors Children	Handrails fitted by steps and all persons present advised using these for safe access and egress from the set. No one is permitted over the yellow line on the platform. Life skills staff to ensure rules are implemented when in this scenario. Wheelchair portable ramp is present for use.	LOW

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Set 15 Water/Beach safety	Sand	Sand in eyes	Children	Children are not permitted to come into contact with the sand in the scenario. Life skills staff to ensure rules are implemented when in this scenario. Set is wheelchair accessible.	LOW
Set 16 Outdoor electricity/ Substation/BBQ carbon Monoxide	Metal Fencing to substation Camping set up and Slips, trips 7 Falls	Cuts, scratches from metal palisade	Children	Sharper edges have been removed and made smooth to ensure if touched this will not cause injury. Walk ways kept clear and obstruction free.	LOW
Set 17 County Lines	Trips and Falls seating and tables (Burger Bar Set Up)	Injury to body from falls	Children	Numbers limited to burger bar – 1 adult 3-4 pupils Chairs placed under tables after use Clear access and egress routes All furniture present in the set is subject to regular maintenance with records available to view.	LOW
Set 18 Knife Crime	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children. Bench present, clear of any items which can cause injury or harm Bench present in the set is subject to regular maintenance with records available to view.	LOW
COVID-19	spread of COVID -19 within the setting	Ill health and increase in local spread of COVID-19	All persons entering the setting	Most recent Government and PHE guidance will be followed at all times by all members (Staff and visitors). Masks or visors can still be worn by anyone if they still wish to, masks and visors provided where required. Staff member or Volunteer are advised to not attend work if feeling unwell or experiencing any covid symptoms. All Pupils/ Visitors to site must not enter premises if unwell or suffering from any known symptoms of Covid. School groups will be seated together, however if any social distancing is required for individuals, please inform life skills before arrival and this can be arranged.	LOW

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				Antibacterial gels are still available for use throughout the setting. Touchpoints throughout the premises are regularly sanitised. Ventilation provided throughout – changes have been made to allow access to windows and allow air flow, including the removal of doors. Fire door guards have been fitted to key fire doors to allow them to be safely open without compromising the safe compartmentalisation and protection of exit routes in the event of a fire All toilets will be wiped with anti bac wipes following use after a school group has left the building where all available toilets have been used.	
<u>Pupils/Vulnerable persons visiting the setting</u>	Safeguarding		Vulnerable persons/Pupils	All volunteers undertake safeguarding training Teachers are present during sessions and located within the volunteers break room as are involved in taking the scenario practise calls from pupils Setting is secured, access control in place to fire doors from stairwell (a member of staff must open the doors) code required for accessing the stairwell at first floor level Lift uncontrolled, however volunteers and teachers present to group seating area prior to scenario session start Visitors to the create centre are required to sign in on arrival Volunteers escalate observations/concerns immediately to Lifeskills staff member	

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<u>Martyns Law</u>	Safeguarding of pupils and vulnerable persons All persons present	Injury	Pupils, Vulnerable persons All persons present	Numbers within the setting maintained below 100 persons Create centre have formal Emergency incident plan and procedures Setting is secured, access control in place to fire doors from stairwell (a member of staff must open the doors) code required for accessing the stairwell at first floor level Lift uncontrolled, however volunteers and teachers present to group seating area prior to scenario session start. Create monitor persons accessing the centre at ground floor level. Access to create centre is via main entrance doors only Visitors to the create centre are required to sign in on arrival Volunteers escalate observations/concerns immediately to Lifeskills staff member and dealt with immediately	
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Additional Risk Control Measures that apply to all activities assessed above include;

- Before the children start the activities, they are shown a video or given an induction talk by a member of staff or a Guide, this includes the safety rules they must adhere to.
- The children are separated into small groups (3or4).
- One qualified Guide is assigned to each small group and is responsible for safety during the activities.
- All Guides are trained and assessed; each guide receives a formal Life skills Guide Induction.
- Qualified First Aid staff are always present, and a first aid box is located in the main office. An AED is located in First Aid scenario.
- All volunteers and staff in charge of groups of children have completed safeguarding training and Enhanced DBS checks.

October 2026 Action Plan:

- Set 1&2 – Secure Mannequin and bike to the wall.

Risk Assessment sign off:

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Signed:

A handwritten signature in black ink, appearing to read "M. J. Argenta".

Position: Risk Director

Date: 2nd October 2026