



The CREATE Centre  
Smeaton Road  
Bristol, BS1 6XN

Tel: 0117 9224511  
Website: [www.lifeskills-bristol.org.uk](http://www.lifeskills-bristol.org.uk)  
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## VISIT INFORMATION AND TERMS & CONDITIONS

**Please forward this information to anyone responsible for organising or leading this trip**

Please read the following information about your visit to Lifeskills and retain for your records.

### COST AND INVOICING

All visits to the Centre as part of the SEN programme are free of charge.

### SESSION TIMES

AM sessions run from 10am - 12pm

PM session run from 1pm - 3.00pm

### TRANSPORT

It is your responsibility to book and pay for transport arrangements.

Return journeys should be booked for 12.00pm and/or 3.00pm.

If using a minibus, there is parking next to the Centre, but you will require a visitor pass from reception.

### CANCELLATIONS

If you need to cancel your visit, please contact the Lifeskills office as soon as possible as other schools may be waiting to book.

### PARENT/TEACHER SUPPORT

Students work in small groups (around 3-4) supported by one of our volunteer guides. Please ensure that you bring sufficient staff to support each group.

### ADDITIONAL REQUIREMENTS/INFORMATION

Teachers can choose which scenarios to include in order to tailor sessions to each groups' needs. A member of staff will discuss specific requirements with you, when you arrive.

Risk assessments are available on our website at [Special Educational Needs Programme - Lifeskills](http://www.lifeskills-bristol.org.uk/Special-Educational-Needs-Programme-Lifeskills)

Please note that some of our partners offer free educational workshops which can complement your Lifeskills visit. If you would prefer not to be contacted, please email [admin@lifeskills-bristol.org.uk](mailto:admin@lifeskills-bristol.org.uk)

### WHAT TO EXPECT ON THE DAY OF YOUR VISIT

- On your arrival at the Create Centre, a member of staff will greet you in reception and escort you upstairs to the 4<sup>th</sup> floor.

**Registered Charity: 1080747    Registered Office: Lifeskills-Learning for Living, The CREATE Centre, Smeaton Road, Bristol, BS1 6XN**

- Children will be briefed about their visit and any specific rules that apply while in the building.
- Children will be split up into small groups (usually 3-4) and allocated to one of our Volunteers who will guide them through various safety themed activities around the Centre.
- At the end of the tour children will have a chance to share what they have learnt.

If you have any questions about your booking, please email: [dan@lifeskills-bristol.org.uk](mailto:dan@lifeskills-bristol.org.uk)

**Gemma Graville,**  
**Lifeskills Centre Manager**