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| **Activity** | **Hazard(s)** | **Risk of** | **People at Risk** | **Risk Control Measures** | **Risk Ranking** |
| **General**  Access to and egress from the Life skills Centre. | Lifts,  Staircases | Becoming trapped in lift due to mechanical and/or electrical failure  Slip, trip or fall on stairs during use. | Employees  Volunteers  Visitors  Children | Lift is subject to regular maintenance and is tested, inspected, certificated.  Lift has a communication link to a 24 hour monitoring system.  Lift has ‘do not use in the event of an emergency’ signage in place.  Stairs are textured to enable grip. Anyone using the stairs are told to do so with care and use the hand rails and balustrades. | **LOW** |
| **General**  Fire | Extremes of heat,  Toxic fumes & inhalation | Burns,  Inhalation of toxic fumes  Inability to escape to a safe place | Employees  Volunteers  Visitors  Children | ‘No smoking’ signage visible, and smoking is not permitted in the building.  Fire Alarm system in place.  Fire Extinguishing media present.  Evacuation Procedures.  Emergency Lighting in place and flick tested monthly and annually serviced/ maintained.  Trained fire marshal staff and volunteers.  All fire exit routes are maintained and kept clear at all times.  All volunteers are briefed on how to lead pupils to assembly point and their nearest exit I the event of an evacuation.  Fire doors in place are in good condition and fitted with automatic closures to allow air flow day to day and close on activation of the fire alarm.  Electrical installation tested and inspected (EICR).  Full fire risk assessment carried out for communal areas by building managers.  Full Fire Risk Assessment carried out for Life skills demise annually.  Combustibles are kept away from any ignition sources.  All equipment visually checked before use for loose wiring etc which would be an ignition source(Defective equipment should not be used).  PAT testing of all portable appliances/equipment. | **LOW** |
| **General**  Toilets | Door locks | Getting locked in | Children | Door locks can be opened from the outside should this be required.  Locks regularly maintained to ensure easy usage for children. | **LOW** |
| **Set 1&2**  Road | Car interiors | Entrapment  Cuts | Children | Children not permitted to open doors or enter any vehicle in the scenarios. | **LOW** |
| **Set 3&4**  Shop | Glass items on shelves | Cuts | Children | Children are not permitted to touch Items in glass containers in the scenarios. | **LOW** |
| **Set 5&6**  First Aid/Construction Site Safety | Contact with Scaffolding | Accidents/ incidents during visits which required first aid.  Injury caused by contact with scaffolding  Climbing scaffold and falls | children | First aid kits present on site.  First aid book present on site.  First aiders present on site.  First aid policy in place.  Defib available in First aid scenario.  All children supervised at all times  Ratio of 1 adult to ¾ children  Volunteers escalate any concerns with pupils behaviour with a member of Lifeskills staff who communicate with teachers immediately to deescalate behaviour | **LOW** |
| **Set 7&8**  Apartment/House Fire | No significant hazards identified | No significant hazards identified | Children | No specific hazards identified – Areas are kept clear of possible trip hazards | **LOW** |
| **Set 9**  Gas/Carbon Monoxide | No significant hazards identified | No significant hazards identified | Children | No Specific Hazards, all items are out of reach of children.  Gas scenario is educated via scratch and sniff card so pupils can identify smell of gas | **LOW** |
| **Set 10**  Drugs/Living Room | No significant hazards identified | No significant hazards identified | Children | No Specific Hazards, all items are out of reach of children.  Area kept clear of trip hazards | **LOW** |
| **Set 11**  Kitchen/Food Safety | No significant hazards identified | No significant hazards identified | Children | No Specific Hazards, all items are out of reach of children.  Gas hob is lit by use of LEDS  Items provided such as full coffee cups etc are dummy products | **LOW** |
| **Set 12**  Cyber Safety | No significant hazards identified | No significant hazards identified | Children | No Specific Hazards, all items are out of reach of children. | **LOW** |
| **Set 13**  Garden | Trampoline  Scooter  Skateboard | Slip, trip or fall | Children | Trampoline is surrounded by safety net, which prevents access.  Children are not permitted to touch the scooter & skateboard | **LOW** |
| **Set 14**  Railway | Different levels of flooring – steps, platform edge & railway ballast | Slip, trip or fall | Employees  Volunteers  Visitors  Children | Handrails fitted by steps.  No one is permitted over the yellow line on the platform.  Life skills staff to ensure rules are implemented when in this scenario. | **LOW** |
| **Set 15**  Water/Beach safety | Sand | Sand in eyes | Children | Children are not permitted to come into contact with the sand in the scenario. | **LOW** |
| **Set 16**  Outdoor electricity/  Substation/BBQ carbon Monoxide | Metal Fencing to substation  Camping set up | Cuts, scratches from metal palisade | Children | Sharper edges have been removed and made smooth to ensure if touched this will not cause injury. | **LOW** |
| **Set 17**  County Lines | Trips and Falls seating and tables (Burger Bar Set Up) | Injury to body from falls | Children | Numbers limited to burgher bar – 1 adult 3-4 pupils  Chairs placed under tables after use  Clear access and egress routes | **LOW** |
| **Set 18**  Knife Crime | No significant hazards identified | No significant hazards identified | Children | No Specific Hazards, all items are out of reach of children.  Bench present, clear of any items which can cause injury or harm | **LOW** |
| **COVID-19** | spread of COVID -19 within the setting | Ill health and increase in local spread of COVID-19 | All persons entering the setting | Most recent Government and PHE guidance will be followed at all times by all members (Staff and visitors).  Masks or visors can still be worn by anyone if they still wish to, masks and visors provided where required.  Staff member or Volunteer are advised to not attend work if feeling unwell or experiencing any covid symptoms.  All Pupils/ Visitors to site must not enter premises if unwell or suffering from any known symptoms of Covid.  School groups will be seated together, however if any social distancing is required for individuals, please inform life skills before arrival and this can be arranged.  Antibacterial gels are still available for use throughout the setting.  Touchpoints throughout the premises are regularly sanitised.  Ventilation provided throughout – changes have been made to allow access to windows and allow air flow, including the removal of doors.  Fire door guards have been fitted to key fire doors to allow them to be safely open without compromising the safe compartmentalisation and protection of exit routes in the event of a fire  All toilets will be wiped with anti bac wipes following use after a school group has left the building where all available toilets have been used. | **LOW** |
| **Pupils/Vulnerable persons visiting the setting** | Safeguarding |  | Vulnerable persons/Pupils | All volunteers undertake safeguarding training  Teachers are present during sessions and located within the volunteers break room as are involved in taking the scenario practise calls from pupils  Setting is secured, access control in place to fire doors from stairwell (a member of staff must open the doors) code required for accessing the stairwell at first floor level  Lift uncontrolled, however volunteers and teachers present to group seating area prior to scenario session start  Visitors to the create centre are required to sign in on arrival  Volunteers escalate observations/concerns immediately to Lifeskills staff member |  |
| **Martyns Law** | Safeguarding of pupils and vulnerable persons  All persons present | Injury | Pupils, Vulnerable persons  All persons present | Numbers within the setting maintained below 100 persons  Create centre have formal Emergency incident plan and procedures  Setting is secured, access control in place to fire doors from stairwell (a member of staff must open the doors) code required for accessing the stairwell at first floor level  Lift uncontrolled, however volunteers and teachers present to group seating area prior to scenario session start. Create monitor persons accessing the centre at ground floor level. Access to create centre is via main entrance doors only  Visitors to the create centre are required to sign in on arrival  Volunteers escalate observations/concerns immediately to Lifeskills staff member and dealt with immediately |  |

**Additional Risk Control Measures that apply to all activities assessed above include;**

* Before the children start the activities they are shown a video or given an induction talk by a member of staff or a Guide, this includes the safety rules they must adhere to.
* The children are separated into small groups (3or4).
* One qualified Guide is assigned to each small group and is responsible for safety during the activities.
* All Guides are trained and assessed, each guide receives a formal Life skills Guide Induction.
* Qualified First Aid staff are always present and a first aid box is located in the main office. An AED is located in First Aid scenario.
* All volunteers and staff in charge of groups of children have completed safeguarding training and Enhanced DBS checks.

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| **Signed:** |  |  | **Position:** | Risk Director | **Date:** | 22nd September 2025 |  |