

# Children's Programme (Year 6) - Risk Assessment Summary Sheet



Issue No: 020

Date of issue: 4<sup>th</sup> September 2024

Activity	Hazard(s)	Risk of	People at Risk	Risk Control Measures	Risk Ranking
<p><b>General</b> Access to and egress from the Life skills Centre.</p>	Lifts, Staircases	<p>Becoming trapped in lift due to mechanical and/or electrical failure</p> <p>Slip, trip or fall on stairs during use.</p>	<p>Employees Volunteers Visitors Children</p>	<p>Lift is subject to regular maintenance and is tested, inspected, certificated.</p> <p>Lift has a communication link to a 24 hour monitoring system.</p> <p>Lift has 'do not use in the event of an emergency' signage in place.</p> <p>Stairs are textured to enable grip. Anyone using the stairs are told to do so with care and use the hand rails and balustrades.</p>	<b>LOW</b>
<p><b>General</b> Fire</p>	<p>Extremes of heat, Toxic fumes &amp; inhalation</p>	<p>Burns, Inhalation of toxic fumes Inability to escape to a safe place</p>	<p>Employees Volunteers Visitors Children</p>	<p>'No smoking' signage visible, and smoking is not permitted in the building.</p> <p>Fire Alarm system in place.</p> <p>Fire Extinguishing media present.</p> <p>Evacuation Procedures.</p> <p>Emergency Lighting in place and flick tested monthly and annually serviced/ maintained.</p> <p>Trained fire marshal staff and volunteers.</p> <p>All fire exit routes are maintained and kept clear at all times.</p> <p>All volunteers are briefed on how to lead pupils to assembly point and their nearest exit I the event of an evacuation.</p> <p>Fire doors in place are in good condition and fitted with automatic closures to allow air flow day to day and close on activation of the fire alarm.</p> <p>Electrical installation tested and inspected (EICR).</p> <p>Full fire risk assessment carried out for communal areas by building managers.</p> <p>Full Fire Risk Assessment carried out for Life skills demise annually.</p> <p>Combustibles are kept away from any ignition sources.</p> <p>All equipment visually checked before use for loose wiring etc which would be an ignition source(Defective equipment should not be used).</p> <p>PAT testing of all portable appliances/equipment.</p>	<b>LOW</b>

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<b>General</b> Toilets	Door locks	Getting locked in	Children	Door locks can be opened from the outside should this be required. Locks regularly maintained to ensure easy usage for children.	<b>LOW</b>
<b>Set 1&amp;2</b> Road	Car interiors	Entrapment Cuts	Children	Children not permitted to open doors or enter any vehicle in the scenarios.	<b>LOW</b>
<b>Set 3&amp;4</b> Shop	Glass items on shelves	Cuts	Children	Children are not permitted to touch Items in glass containers in the scenarios.	<b>LOW</b>
<b>Set 5&amp;6</b> First Aid	No significant hazards identified	Accidents/ incidents during visits which required first aid.	children	First aid kits present on site. First aid book present on site. First aiders present on site. First aid policy in place. Defib available in First aid scenario.	<b>LOW</b>
<b>Set 7&amp;8</b> Apartment	No significant hazards identified	No significant hazards identified	Children	No specific hazards identified – Gas hob is lit by use of LEDs.	<b>LOW</b>
<b>Set 9</b> Drugs 1	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>Set 10</b> Drugs 2	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>Set 11</b> Kitchen	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>Set 12</b> Dining Room	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>Set 13</b> Garden	Trampoline Scooter Skateboard	Slip, trip or fall	Children	Trampoline is surrounded by safety net, which prevents access. Children are not permitted to touch the scooter & skateboard	<b>LOW</b>
<b>Set 14</b> Railway	Different levels of flooring –	Slip, trip or fall	Employees Volunteers	Handrails fitted by steps. No one is permitted over the yellow line on the platform.	<b>LOW</b>

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	steps, platform edge & railway ballast		Visitors Children	Life skills staff to ensure rules are implemented when in this scenario.	
<b>Set 15</b> Water	Sand	Sand in eyes	Children	Children are not permitted to come into contact with the sand in the scenario.	<b>LOW</b>
<b>Set 16</b> Building Site Substation	Metal Fencing to substation	Cuts, scratches from metal pails	Children	Sharper edges have been removed and made smooth to ensure if touched this will not cause injury.	<b>LOW</b>
<b>Set 17</b> Alleyway	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>Set 18</b> What3Words	No significant hazards identified	No significant hazards identified	Children	No Specific Hazards, all items are out of reach of children.	<b>LOW</b>
<b>COVID-19</b>	spread of COVID -19 within the setting	Ill health and increase in local spread of COVID-19	All persons entering the setting	<p>Most recent Government and PHE guidance on social distancing followed at all times by all members (Staff and visitors).</p> <p>Masks or visors can still be worn by anyone if they still wish to.</p> <p>Staff member or Volunteer are advised to not attend work if feeling unwell or experiencing some covid symptoms.</p> <p>All Pupils/ Visitors to site must not enter premises if unwell or suffering from any known symptoms of Covid.</p> <p>School groups will be seated together, however if any social distancing is required for individuals please inform life skills before arrival and this can be arranged.</p> <p>Antibacterial gels are still available for use throughout the demise.</p> <p>Touchpoints throughout the premises are regularly sanitised.</p>	<b>LOW</b>

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				<p>Ventilation provided throughout – changes have been made to allow access to windows and allow air flow, including the removal of doors.</p> <p>Fire door guards have been fitted to key fire doors to allow them to be safely open without compromising the safe compartmentalisation and protection of exit routes in the event of a fire</p> <p>All toilets will be wiped with anti bac wipes following use after a school group has left the building where all available toilets have been used.</p>	
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### Additional Risk Control Measures that apply to all activities assessed above include;

- Before the children start the activities they are shown a video or given an induction talk by a member of staff or a Guide, this includes the safety rules they must adhere to.
- The children are separated into small groups (3or4).
- One qualified Guide is assigned to each small group and is responsible for safety during the activities.
- All Guides are trained and assessed, each guide receives a Life skills Guide Induction.
- Qualified First Aid staff are always present and a first aid box is located in the main office. An AED is located in First Aid 2 scenario.
- All volunteers and staff in charge of groups of children have completed safeguarding training and Enhanced DBS checks.

Signed:



Position:

Director

Date:

4<sup>th</sup> September 2024