



The CREATE Centre  
Smeaton Road  
Bristol, BS1 6XN

Tel: 0117 9224511  
Website: [www.lifeskills-bristol.org.uk](http://www.lifeskills-bristol.org.uk)  
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## VISIT INFORMATION AND TERMS & CONDITIONS FOR 2024-25

Please read the following information about your visit to Lifeskills and retain for your records.

### COST AND INVOICING

All visits to the Centre as part of the Independent Living programme are free of charge. We fundraise to cover the cost of this programme.

### SESSION TIMES

Sessions run from Mon-Friday 12pm – 1pm and 3pm – 4pm.

There may be additional slots available outside of these times, potentially for longer than an hour. Please check the online calendar for details.

### TRANSPORT

It is your responsibility to book and pay for transport arrangements.

If using a car or minibus, there is parking next to the Centre, but you will require a visitor pass from reception. Various busses stop nearby at Hotwells. The M2 park and ride stops right outside the Centre.

### CANCELLATIONS

If you need to cancel your visit, please contact the Lifeskills office as soon as possible as other groups may be waiting to book.

### SUPPORTING ADULTS

For every group using the Centre there needs to be a supporting adult who has completed the training. If you are planning on bringing several students and splitting into smaller groups, there needs to be a trained supporting adult with each group.

### ADDITIONAL REQUIREMENTS/INFORMATION

Blank copies of lesson plans and outcomes sheets are available in the resource room along with other items that may support your visit.

The resource room also contains a selection of information and resources from other organisations, such as GWR and Wales and West Utilities, that may be of interest.

Risk assessments are available on our website at [www.lifeskills-bristol.org.uk/programmes](http://www.lifeskills-bristol.org.uk/programmes)

**Registered Charity: 1080747 Registered Office: Lifeskills-Learning for Living, The CREATE Centre, Smeaton Road, Bristol, BS1 6XN**

## **IMPORTANT INFORMATION FOR THE DAY OF YOUR VISIT**

On your arrival at the Create Centre, please speak to a member of staff at the reception desk who will inform us that you have arrived. You will either be directed to take the lift up to the 4<sup>th</sup> floor or, if you would prefer to use the stairs, please let reception know and a member of the Lifeskills team will come down to meet you.

- You will be asked to sign in by a member of the Lifeskills team.
- Bags, coats etc can be left in the resource room.
- Unless, you have requested exclusive use of the Centre when booking, other groups may be using the Centre at the same time. Please be respectful of other groups using the Centre.
- Students must not be left alone at any point during their visit to the Centre
- Please do not allow students to go in the cars.
- You are welcome to use items in the scenarios in any way that supports your learning objectives. However, we ask that everything is returned to its original location and all scenarios are left as you found them.
- Please remember to sign out before leaving.

If you have any questions about your booking, please email: [dan@lifeskills-bristol.org.uk](mailto:dan@lifeskills-bristol.org.uk)

**Gemma Graville,  
Lifeskills Centre Manager**